

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN THE COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
JANUARY 19, 2016 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Tuesday January 19, 2016 @ 7:00 p.m.

PRESENT:

Kel Tetz	Mayor
Sven Bernard	Deputy Mayor
Dennis Steil	Councillor
Amanda Howell	Chief Administrative Officer

CALL TO ORDER:

Mayor Tetz called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Motion 836/16

Moved by Deputy Mayor Bernard to adopt the agenda with the following additions:

- 8(f) Flagstaff Intermunicipal Partnership – Regional Governance Project - Terms of Reference and January 14, 2016 Special meeting minutes
- 9.2 Discussion - Village of Heisler logo

CARRIED

MINUTES:

Motion 837/16

Moved by Councillor Steil that Heisler Village Council adopt the December 15, 2015 regular council meeting minutes as presented.

CARRIED

DELEGATIONS:

Fire Chief, Joe Martz at 8:30 and Deputy Fire Chief, Mickey Heisler at 8:45 p.m.

Council welcomed Joe to the meeting at 8:30 p.m. and Mickey at 8:45 p.m. They attended the meeting to discuss the fire department's 2016 operating budget with council. Council thanked them for attending the meeting and they both left at 8:50 p.m.

Motion 838/16

Moved by Mayor Tetz that Heisler Village Council accept the delegation of Joe and Mickey as presented.

CARRIED

PUBLIC HEARING: NONE

BYLAWS: NONE

POLICIES: NONE

OLD BUSINESS:

Flagstaff Regional Governance Project – Correspondence

Motion 839/16

Moved by Mayor Tetz that Heisler Village Council accept the Flagstaff Regional Governance Project – Correspondence as information.

CARRIED

Motion 840/16

Moved by Deputy Mayor Bernard that Heisler Village Council approve the Terms of Reference for the Flagstaff Regional Governance Project as recommended by the Flagstaff Intermunicipal Partnership Committee on January 14, 2016.

NEW BUSINESS:

2016 Bylaw Enforcement Officer Contract

Motion 841/16

Moved by Deputy Mayor Bernard that Heisler Village Council accept the contract as presented with Daryl Reinke of NIC.212 Services for 2016 Bylaw Enforcement Services.

CARRIED

Discussion – Village of Heisler logo

Motion 842/16

Moved by Deputy Mayor Bernard that Heisler Village Council accept agenda item 9.2, Discussion – Village of Heisler logo for information.

CARRIED

COUNCILLOR REPORTS:

Mayor Tetz’s written report- None

Mayor Tetz’s verbal report- Flagstaff Family & Community Services meeting – January 13/16, Mayor’s Meeting, January 11/16

Deputy Mayor Bernard’s written report- None

Deputy Mayor Bernard’s verbal report- Flagstaff Regional Housing Group – January 12/16

Councillor Steil’s written report- None

Councillor Steil’s verbal report- Flagstaff Intermunicipal Partnership meeting – January 14/16

Public Works Operating Report –December 10/15 – January 13/16

Bylaw Enforcement Report – December/15

Director of Emergency Management written report – None

Motion 843/16

Moved by Mayor Tetz that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 844/16

Moved by Deputy Mayor Bernard that Heisler Village Council accept the CAO action list and written report from the December 15, 2015 regular council meeting as presented.

CARRIED

FINANCIAL:

Cheque Register

Motion 845/16

Moved by Deputy Mayor Bernard that Heisler Village Council accept the cheque register #2903-#2915 for December 15-31, 2015 in the amount of **\$14,668.09** as presented.

CARRIED

Cheque Register

Motion 846/16

Moved by Deputy Mayor Bernard that Heisler Village Council accept the cheque register #2916-#2931 for January 1-15, 2016 in the amount of **\$16,333.87** as presented.

CARRIED

Petty Cash Expenses

Motion 847/16

Moved by Mayor Tetz that Heisler Village Council instruct the CAO to pay the petty cash expenses for December 15-31, 2015 in the amount of **\$60.05**.

CARRIED

December 2015 Financial Statement

Motion 848/16

Moved by Councillor Steil that Heisler Village Council accept the balance shown on the December 2015 Financial Statement as presented.

CARRIED

Sale of 1991 fire truck

Motion 849/16

Moved by Deputy Mayor Bernard that Heisler Village Council accept agenda item 12.5, Sale of 1991 fire truck for information.

CARRIED

Transfer funds to reserves

Motion 850/16

Moved by Mayor Tetz that Heisler Village Council instruct the CAO to transfer **\$7,800.00** in remaining funds from the 2015 sewer operating budget into public works reserves for future sewer operation. AND that the CAO transfer **\$7,500.00** in remaining funds from the 2015 fire department operating budget into reserves for future fire department operation.

CARRIED

Water Rates - Discussion

Motion 851/16

Moved by Mayor Tetz that Heisler Village Council maintain the fees for water at the current rates for 2016.

CARRIED

Village of Heisler 2016 Operating & Capital Budget

Motion 852/16

Moved by Deputy Mayor Bernard that Heisler Village Council adopt the 2016 Operating and Capital Budget as presented.

CARRIED

Rescind item 2. of Motion 825/15 – Transfer of budgeted funds

Motion 853/16

Moved by Deputy Mayor Bernard that Heisler Village Council rescind item 2. of Motion 825/15. Item 2. of motion 825/15 is stated below.

"2. transfer \$24,062.51 from deferred revenue (Basic Municipal Transportation Grant) for payment of invoices #7481&7482 from McNabb Construction for the 2015 gravel overlay project." Recorded use of funds will take place during the 2015 audit.

CARRIED

CORRESPONDENCE:

- 13.1 Alberta Municipal Affairs – Acceptance of Federal Gas Tax Project – Upgrades at Water Treatment Plant
- 13.2 Interagency – January 5/16 meeting minutes
- 13.3 Alberta Association of Municipal Districts & Counties – 2014/15 Fiscal Year Payment
- 13.4 Alberta Municipal Services Corporation – Confirmation of Coverage Jan 01/16-Jan 01/17
- 13.5 Alberta Municipal Affairs – Alberta Community Partnership Program
- 13.6 ECA Review – Business Profile Magazine
- 13.7 Alberta Municipal Services Corporation – Stewardship Report
- 13.8 Town of Hardisty – Request to meet to look at funding initiatives with a common approach to Flagstaff County
- 13.9 Town of Hardisty – Proposed Flagstaff Regional Solid Waste Management Association 2016 Budget
- 13.10 Flagstaff Regional Solid Waste Management Association – Confirmation of approval of 2016 budget
- 13.11 Alberta Seniors – Assessment Changes for Social Housing Property

Motion 854/16

Moved by Councillor Steil that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.11 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

CONFIDENTIAL ITEMS: NONE

DATE OF NEXT REGULAR COUNCIL MEETING:

February 16, 2016 at 7:00 p.m.

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Tetz adjourned the meeting at 8:51 p.m.

X

Kel Tetz
Mayor

X

Amanda Howell
CAO
